

MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525  
JOLIET JUNIOR COLLEGE

1.0 Call to Order      The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at, Joliet Junior College, Renaissance Center, 214 N Ottawa Street, Amerifed Room, Joliet, IL was called to order by Chairman Wunderlich at 12:00 p.m. on Wednesday, December 11, 2019.

1.0.1 Trustees      Maureen Broderick      Nancy Garcia  
Roll Call Present:      Jake Mahalik      Alicia Morales  
                         Dan O'Connell      Mike O'Connell  
                         Bob Wunderlich

Student

Trustee Present: Shalma Marin (arrived 12:06 p.m.)

Welcome      Chairman Wunderlich welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge      Trustee Morales led the Board in the Pledge of Allegiance.

1.0.5 Chairman Wunderlich indicated that we do not have any requests to speak before the Board  
Public this afternoon.  
Comments

1.1.2 President Mitchell invited Mr. Tom Durkin to the podium to give an overview on the  
Crossroads IGA for Crossroads. Mr. Tom Durkin, Village Administrator for the Village of Channahon gave an update on the Crossroads 55 Intergovernmental Agreement (IGA) that the College approved on May 1, 2017. As outlined on Page 10 of the IGA, each taxing body will approve a tax abatement resolution/ordinance and file with the Will County Clerk. This will allow the Will County Clerk the authority to abate taxes per the approved IGA. The project is moving along very well and will be fully built-out in the very near future. Mr. Galick indicated that this item will be voted on next month. The item on the agenda today is for approval of the project for U S Cold Storage which was discussed at the last board meeting.

1.2 A moment of silence was observed for members of the College family, students,  
Moment community leaders, or relatives thereof, who had passed away since the last  
of Silence meeting. Chairman Wunderlich requested that Byron Lee be added to the moment of silence.

1.3 Chairman Wunderlich indicated that all present are special guests.  
Special Guests

1.4.1 Trustee Mike O'Connell read the resolution honoring Retiree James Seeman which

- Retiree Seeman acknowledged his loyal and dedicated service to Joliet Junior College for over 20 years of service from 1999 to 2019. Trustee Mike O’Connell moved seconded by Trustee Mahalik that the Board of Trustees of Joliet Junior College approve the resolution honoring Retiree Mr. James Seeman. The motion carried unanimously. Ayes: Mike O’Connell, Broderick, Garcia Guillen, Mahalik, Morales, Dan O’Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.4.2 Faculty Union Report Mr. Kyle Richardson indicated that Dr. Bob Marcink, President of the Faculty Union, was unable to be present due to finals. On behalf of the Faculty Union, Happy Holidays to everyone.
- 1.4.3 Adjunct Faculty Union Report No Report.
- 1.5.1 Minutes Trustee Morales moved, seconded by Trustee Mahalik that the minutes of the Board of Trustees meeting held on November 13, 2019 be approved as submitted. The motion carried unanimously. Ayes: Morales, Dan O’Connell, Mike O’Connell, Broderick, Garcia Guillen, Mahalik and Wunderlich. Student Trustee Marin favored the motion.
- 1.6 Communications Ms. Tierney stated that she had not received any further communications.
- 1.7 Agenda Trustee Mike O’Connell moved, seconded by Trustee Dan O’Connell that the agenda be approved as presented. The motion carried unanimously. Ayes: Mike O’Connell, Broderick, Garcia Guillen, Mahalik, Morales, Dan O’Connell and Wunderlich. Student Trustee Marin favored the motion.
- 1.8 Consent Agenda Trustee Dan O’Connell moved, seconded by Trustee Garcia Guillen that the items identified as consent agenda items be approved. Trustee Broderick requested that agenda item 8.2 be removed from the consent agenda. Ayes: Dan O’Connell, Mike O’Connell, Broderick, Garcia Guillian, Mahalik, Morales and Wunderlich. Student Trustee Marin favored the motion.
- 2.1.1 President requests acceptance of resignation of director of risk management
  - 2.9.1 President requests acceptance of the report on replacement of full-and part-time classified employees, as presented
  - 4.1 The President recommends approval to pay the listing of bills for the period ending November 30, 2019 as presented
  - 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
    - 4.2.1 Bid-Bus & Motor Coach Rental
    - 4.2.2 Bid-IBM Power 9 Server Upgrade
    - 4.2.3 Bid-Rental Vehicles
    - 4.2.4 Bid-Steel Band Instruments Rebid 2
    - 4.2.5 Contractual Service-Microsoft Azure
    - 4.2.6 Consortium-Teacher Stations
    - 4.2.7 Contractual Service – Severin Intermediate Holdings, LLC DBA Powerschool Group, LLC (Formerly People Admin) – over 10% of Board Approved Amount
    - 4.2.8 Sole Source-McGraw Hill Education, LLC - over 10% of Board Approved Amount
    - 4.2.9 Sole Source-Toad Code

- 4.2.10 Sole Source-zSpace
- 4.3 Treasurer's Report
- 4.4 Financial Report
- 4.5 Board of Trustees Approval of U.S. Cold Storage Tax Abatement
- 8.1 Approval of Board of Trustees meeting dates and times for calendar year 2020  
Approval and Third Reading of Board Policies
- 8.12 1.45.00 Meetings of the Board
- 8.13 1.45.03 Regular Meetings
- 8.14 1.45.05 Electronic Attendance at Meeting Rules
- 8.15 9.02.00 Use of College Property
- 8.16 9.02.01 Open Use of Campus Grounds/Facilities
- 8.17 9.02.02 Use of College Telephones (to be rescinded)
- 8.18 9.03.00 Use of College Vehicles
- 9.5.1 Approval of review of executive session minutes  
The motion carried unanimously. Ayes: Dan O'Connell, Mike O'Connell, Broderick, Garcia Guillen, Mahalik, Morales and Wunderlich. Student Trustee Marin favored the motion.

4.6 Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the resolution providing for the issue of not to exceed \$68,000,000 General Obligation Refunding Bonds, Series 2019, of the District for the purpose of refunding certain outstanding bonds for the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the sale of said bonds to the purchasers thereof and authorizing the execution of an escrow agreement in connection therewith. The motion carried unanimously. Ayes: Broderick, Garcia Guillen, Mahalik, Morales, Dan O'Connell, Mike O'Connell and Wunderlich. Student Trustee Marin favored the motion.

6.0 No comments.  
Board  
Comments

7. & 8. There were first and second board policy readings in the packet.

8.2 Trustee Mahalik moved seconded by Trustee Morales that the Board of Trustees of Joliet Junior College approve the recipient of the J. D. Ross Extraordinary Service Award. J D Ross Service Award Trustee Broderick indicated that there were two recommendation for this award in the packet; however, in the past the Board was advised of all of the community members recommended for the award and their qualifications. Trustee Mahalik moved, seconded by Trustee Morales, to amend the motion to table until next month with the understanding that additional information on all nominations and qualifications of community members received by the committee be forwarded to the Board for review. The motion carried unanimously. Ayes: Mahalik, Morales, Dan O'Connell, Mike O'Connell, Broderick, Garcia Guillen and Wunderlich. Student Trustee Marin favored the motion.

9.1 Trustee Garcia Gullian indicated that the annual meeting was held on November 20<sup>th</sup> and they reviewed planning and giving initiatives. New flyers have been created and will be sent to alumni as well as past community members that have donated to the Foundation.

They will be encouraged to donate again and thanked for supporting the college. The Foundation accomplishments and numbers were reviewed for the past year and they are doing an excellent job and we are looking forward to the next year. Trustee Garcia

Guillen wished everyone a Happy Holiday.

9.2 Trustee Broderick indicated that the next meeting is scheduled for February 9-12 during  
ICCTA the ACCT Legislative Summit in Washington, D.C.  
Report

9.3 Student Trustee Marin indicated that she would like to share the following  
Student report this evening: November 20 was Transgender Day of Remembrance for  
Trustee those who lost their lives and Student Trustee Marin is very proud of JJC for embracing  
and welcoming many different walks of life of our students and community. The Latinos  
Unidos Fashion Show was amazing and featured many different cultures. Trustee Marin  
hosted a Tea with the Student Trustee and the turnout was very good with students  
sharing ideas with one another. The main issue continues to be counseling and we are  
working towards exploring students likes to help them consider taking classes in those  
areas in addition to classes required for degrees. We have many areas of Career/Technical  
jobs certificates for our students to consider as well as degree programs. As part of  
Student Government, we were Joliet Hope Center Volunteers and prepared Thanksgiving  
dinners. Foster Palooza is still accepting donations which will be given to the  
communities that are in need of these items. It is so important to give back to our  
community and JJC is a very giving group. Student Trustee wished everyone a Happy  
Holiday and a great New Year. Trustee Broderick commented that the latest statistic  
shows a 40% degree completion for community colleges. Trustee Morales indicated that  
we are in the process of revamping the counseling department and asked if our staff goes  
through training to help our students with being successful in areas they are interested in  
either receiving a certificate or a degree. Dr. Farmer stated that comprehensive training is  
ongoing for the advising area staff members. It is important for our success coaches and  
first year experience staff to understand some of the best practices. Trustee Morales asked  
how involved Dr. Farmer was with this area to ensure that our staff is actually modeling  
these best practices. Dr. Farmer stated that she sometimes participates in the training as  
well as facilitating some of the training and we have open conversation on best practices.

9.4 Trustee Dan O'Connell indicated that the committee met before the meeting today. We  
Buildings & will be approving the QBS for architects and engineering firms for future projects at the  
Grounds college. Next March there will be a need for the repair and refreshing of the Romeoville  
Report entrance way. We are replacing air handling units and elevators in J building which are  
CDB projects. The city council primary planning commission approved the Webster  
Street closure next to our building. We also reviewed projects status for: City Center  
Campus; JJC Police Department space; and the U-shell space. Today we begin our  
contract with Navigator who will be helping us with the implementation of our ERP  
project. Trustee Dan O'Connell commended Student Trustee Marin on her student trustee  
report this evening and wished everyone a Merry Christmas. Trustee Broderick inquired  
if there was still work happening on the QBS process for the architectural and  
engineering firms and when the Board might expect additional information. President  
Mitchell commented that the deadline date is December 17<sup>th</sup> and then the bids received  
must be examined and felt that the Board would be getting additional information in  
February.

9.5 President Mitchell indicated that she recently attended a meeting and one of the  
President's in attendance had a wallet size college fast facts card that she carried and she  
Report presented this idea to Kelly Rohder-Tonelli. Ms. Rohder-Tonelli and her marketing team  
designed one for Joliet Junior College and President Mitchell distributed them to the  
Board of Trustees for their usage. President Mitchell stated that she would like to thank  
our students for choosing Joliet Junior College for making the choice to invest in their

futures. Together know that we can meet your goals and help to change the world in a positive way. Thank you to all our faculty, staff and administration for investing in our students and our college community. You touch the lives of thousands of students each and every year. Your commitment to quality, excellence and understanding of students needs is valued and appreciated. Many thanks to our community partners and donors because without them Joliet Junior College could not provide the scholarships, equipment, internships and opportunities necessary for student success. Thank you to our board of trustees for their ongoing support to the college community. Each of you helps support our mission of inspiring learning, strengthening communities and transforming lives. President Mitchell wished everyone a wonderful, healthy and Happy Holiday season. Spend time with your loved ones, relax and looks forward to all that we can accomplish in 2020.

9.6 Chairman's Report Chairman Wunderlich indicated that he would like to wish everyone a Happy Holiday Season and looks forward to seeing everyone in January.

10 Adjourn Trustee Broderick moved, seconded by Trustee Mike O'Connell for the meeting to adjourn at 12:35 p.m. A voice vote was taken and carried unanimously.